

**Brimfield Township Board of Trustees  
Organizational Meeting  
Monday January 4, 2021**

The Brimfield Township Board of Trustees met in a virtual organizational meeting on the above date. Present were Trustees Sue Fields, Nicholas Coia and Fiscal Officer John Dalziel. Absent was Mike Kostensky.

The meeting was called to order at 8:00 AM by

MOTION #2021-001

Sue Fields moved to name Nicholas Coia 2021 Board Chairman. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-002

Sue Fields moved to name Mike Kostensky as vice chairman. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-003

Sue Fields moved to appoint Nicholas Coia as Police Department Liaison. Nicholas Coia second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-004

Nicholas Coia moved to appoint Sue Fields as liaison to the Fire Department. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-005

Nicholas Coia moved to appoint Mike Kostensky as liaison to the Road Department. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-006

Nicholas Coia moved to appoint Mike Kostensky as liaison to Parks and Recreation. Sue Fields second.

Mike Kostensky	- absent	Sue Fields - yea
Nicholas Coia	- yea	Motion Passed

MOTION #2021-007

Nicholas Coia moved to appoint Sue Fields as Cemetery Liaison.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-008

Sue Fields moved to appoint Nicholas Coia as liaison to Administration, Zoning and Cemetery. Nic Coia second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-009

Nicholas Coia moved to have Chad Murdock and Diemert & Associates as Legal Counsel/Human Resource Contact to Brimfield Township. Zashin and Rich as legal council for Police Department as needed. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-010

Nicholas Coia moved to retain Chase as the 2021 Township financial institute. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-011

Nicholas Coia moved to have Administrative hours Monday-Friday from 8 a.m. to 4 p.m. Office located at 4121 State Route 43. Sue Fields second.

Mike Kostensky	– yea	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-012

Nicholas Coia moved to retain the Record Courier as the Township public notice avenue. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-013

Sue Fields moved to appoint Mike Hlad as the representatives to the Portage Development Board and Nic Coia is the alternate in Mike's absence. Nic Coia second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-014

Nicholas Coia moved to approve a temporary budget for 2021 to match the 1/1/2021 Fund Status sheet. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-015

Nicholas Coia moved to accept the Federal Standards for year 2021 as stated by the Township Manual for holiday closings. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-016

Nicholas Coia moved to schedule the 2021 inventory meeting for 1/11/2021 at 8:00 AM. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-017

Nicholas Coia moved to pay the Township Trustees and Fiscal Officer as determined by the 2021 annual budget, per the ORC. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-018

Nicholas Coia moved to approve the IRS standard for mileage reimbursement for 2021. Sue Fields second.

Mike Kostensky	– absent	Sue Fields - yea
Nicholas Coia	– yea	Motion Passed

MOTION #2021-019

Nicholas Coia moved to set the 2021 meeting schedule as follows. Sue Fields Second.

## **2021 TOWNSHIP TRUSTEES MEETINGS**

Wednesday, January 13, 2021	8:00AM
Wednesday, January 27, 2021	8:00AM
Wednesday, February 10, 2021	8:00AM
Wednesday, February 24, 2021	8:00AM
Wednesday, March 10, 2021	8:00AM
Wednesday, March 24, 2021	8:00AM
Wednesday, April 7, 2021	8:00AM
Wednesday, April 21, 2021	8:00AM
Wednesday, May 5, 2021	8:00AM
Wednesday, May 19, 2021	8:00AM
Wednesday, June 2, 2021	8:00AM
Wednesday, June 16, 2021	8:00AM
Wednesday, June 30, 2021	8:00AM
Wednesday, July 14, 2021	8:00AM
Wednesday, July 28, 2021	8:00AM

Wednesday, August 11, 2021	8:00AM
Wednesday, August 25, 2021	8:00AM
Wednesday, September 8, 2021	8:00AM
Wednesday, September 22, 2021	8:00AM
Wednesday, October 6, 2021	8:00AM
Wednesday, October 20, 2021	8:00AM
Wednesday, November 3, 2021	8:00AM
Wednesday, November 17, 2021	8:00AM
Wednesday, December 1, 2021	8:00AM
Wednesday, December 15, 2021	8:00AM
Wednesday, December 29, 2021	8:00AM
Mike Kostensky – absent	Sue Fields – yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-020

Nicholas Coia moved to appoint Mike Hlad as our Soil & Water Task Force member and Dave Rufener as Alternate. Sue Fields second.

Mike Kostensky – absent	Sue Fields - yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-021

Nicholas Coia moved to appoint Kirsten Mitchen and Rachelle Stacel as OBWC Safety Council Members for 2021. Sue Fields second.

Mike Kostensky – absent	Sue Fields - yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-022

Nicholas Coia moved to appoint Mike Hlad as representative to Regional Planning Board and Lauren Coffman as alternative. Sue Fields second.

Mike Kostensky – absent	Sue Fields - yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-023

Nicholas Coia moved to purchase N95 – A masks at a cost not to exceed \$5,500.00. Provider will be 3M. Sue Fields second.

Mike Kostensky – absent	Sue Fields - yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-024

Sue Fields moved to appoint Mike Kostensky as 2021 Tallmadge JEDD board representative for Brimfield Township. Nicholas Coia second.

Mike Kostensky – absent	Sue Fields - yea
Nicholas Coia – yea	Motion Passed

MOTION #2021-025

Sue Fields moved to appoint Nicholas Coia as 2021 Kent JEDD board representative for Brimfield Township. Nicholas Coia second.

Mike Kostensky – absent  
Nicholas Coia – yea

Sue Fields - yea  
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Nicholas Coia moved at 8:28 AM to adjourn. Motion seconded by Sue Fields. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Fiscal Officer